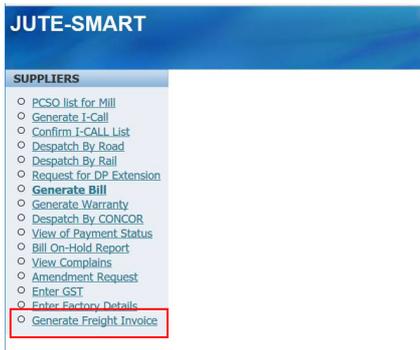


## Manual for Freight Invoice

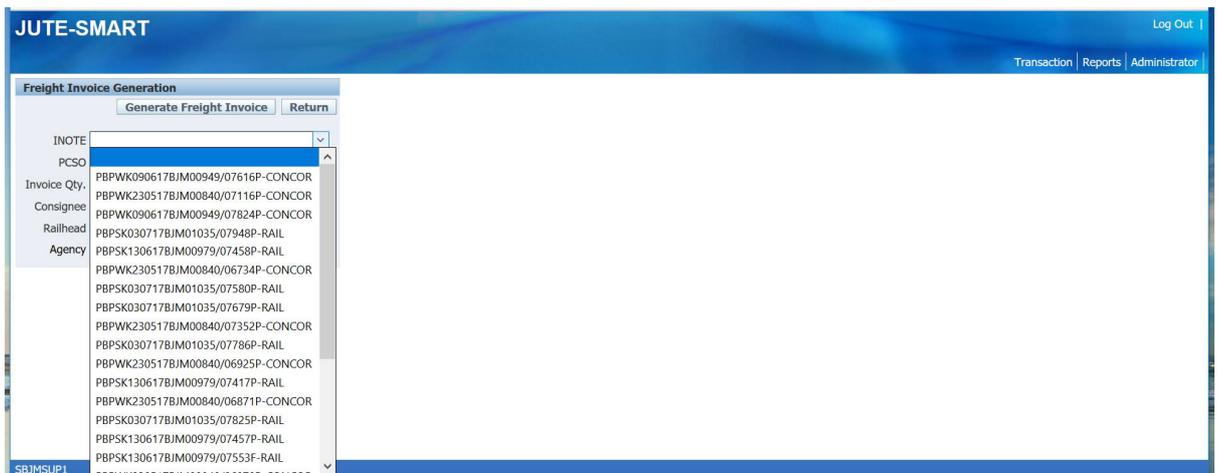
1. Go to the freight link as shown below



2. On clicking the link following screen opens



3. On clicking the create button as marked in 2<sup>nd</sup> screenshot following screen will popup



On clicking the INote list it will populate those inotes for which Rate Invoice has been generated and Freight Invoices are to be generated.

- On selecting the Inote It will populate the details as shown on the screen below

- Click on the 'Generate Freight Invoice'. After the Invoices are generated it will go to the 'generate freight Invoice' page. Click on the Inote link as marked below

Agency	Consignee	Railhead	PCSO Number	Inote Number	Transport Mode	Bill no
Punjab State Warehousing Corporation, Chandigarh	Tarn Taran	TARN TARAN	PBPWK230517BJM00840	PBPWK230517BJM00840/06734P	CONCOR	PBPWK230517BJM00840/BILL20-F
Punsup	District Manager, Punsup, Gurdaspur	GURDASPUR	PBPSK030717BJM01035	PBPSK030717BJM01035/07580P	RAIL	PBPSK030717BJM01035/BILL01-F
Punsup	District Manager, Punsup, Gurdaspur	GURDASPUR	PBPSK130617BJM00979	PBPSK130617BJM00979/07458P	RAIL	PBPSK130617BJM00979/BILL03-F
Punsup	District Manager, Punsup, Ludhiana	KHANNA	PBPSK030717BJM01035	PBPSK030717BJM01035/07679P	RAIL	PBPSK030717BJM01035/BILL02-F

- On clicking the INote link it will populate the screen as below where the user will have to change/enter the Invoice number details and remarks column if any. After the entries has been made user will have to click on 'Apply Changes' to save the data.

Invoice No.	Invoice Dt.	Transport Mode	INOTE Number	PCSO Number	RR/IW No.	Invoice Qty.	Invoice Val.	IGST Val(18%)	Charge Type	Remarks
1111	20-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707315	48	71649	12896.82	FREIGHT	
2222	20-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707315	48	71649	12896.82	FREIGHT	
3333	15-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707137	48	71649	12896.82	FREIGHT	
4444	15-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707137	48	71649	12896.82	FREIGHT	
5555	17-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707228	48	71649	12896.82	FREIGHT	
6666	17-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707228	48	71649	12896.82	FREIGHT	
7777	17-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707228	48	71649	12896.82	FREIGHT	
888	17-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707228	48	71649	12896.82	FREIGHT	
999	17-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707228	48	71649	12896.82	FREIGHT	
000	17-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707228	48	71649	12896.82	FREIGHT	

- By default all the RR's associated to the Inote will be populated
  - RR/IW date as the invoice date
  - RR/IW basic freight charges provided by loader as invoice value
  - 18% IGST value will be populated based on basic freight charges provided by loader as the IGST value.
  - User will have to just enter the Invoice Number as they want as per their own organization standards.
  - On entering the details click on 'Apply Changes' button as marked on the screen

- On clicking the 'Cancel' button it will return to the 'generate Freight Invoice' screen as shown in point 2

8. To generate the freight Bills click on the 'Generate Freight Bill(Supplementary)' as shown on the screen below

The screenshot shows the 'Freight Invoice Details' screen in the JUTE-SMART system. At the top, there are navigation links for 'Transaction', 'Reports', and 'Administrator'. Below the title bar, there are three buttons: 'Cancel', 'Generate Freight Bill(Supplementary)' (highlighted with a red box), and 'Apply Changes'. The main area contains a table with the following data:

Invoice No.	Invoice Dt.	Transport Mode	INOTE Number	PCSO Number	RR/IW No.	Invoice Qty.	Invoice Val	IGST Val(18%)	Charge Type	Remarks
1111	20-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707315	48	71649	12896.82	FREIGHT	
2222	20-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707315	48	71649	12896.82	FREIGHT	
3333	15-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707137	48	71649	12896.82	FREIGHT	
4444	15-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707137	48	71649	12896.82	FREIGHT	
5555	17-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707228	48	71649	12896.82	FREIGHT	
6666	17-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707228	48	71649	12896.82	FREIGHT	
7777	17-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707228	48	71649	12896.82	FREIGHT	
888	17-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707228	48	71649	12896.82	FREIGHT	
999	17-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707228	48	71649	12896.82	FREIGHT	
000	17-JUL-2017	CONCOR	PBPWK230517BJM00840/06734P	PBPWK230517BJM00840	CTKR1707228	48	71649	12896.82	FREIGHT	

After the bill has been generated it will go to the 'generate freight Invoice' page and the generated bill will be shown on the screen. The bill/letter number generated will be appended with '-F' after the original invoice bill. On clicking the link it will open the letter bill (freight).pdf

**Note:** Freight bills will be generated only when the rate bill is available.

**Important:**

User can re-generate the bills once again using the same 'Generate Freight Bill' Option after the required changes has been made.

Bills can be re-generated till the document number for the bills is not available.