

NOTICE FOR PRE-BID CONFERENCE

23rd February 2022

Tender No. Jute (T)-6/1/297/16-I dated 02.02.2022

Subject: Notice for Pre-bid conference on E-Tender for Empanelment of Inspection Agency for Inspection of B-Twill Jute Bags

This has reference to the above E-Tender dated 02.02.2022 for Empanelment of Agencies for Inspection of B-Twill Jute Bags.

In this context, as specified under clause XXVIII of the said tender, a Pre-bid conference has been convened in the Conference Room, Office of Jute Commissioner, CGO Complex, Salt Lake, Kolkata - 700064 on 7th March 2022 from 11 AM onwards.

Delegates intending to participate in the Pre-bid conference must provide a photo identity and an authorization letter as per Format enclosed ("Authorization for attending a Pre-bid Conference ") from their Company/ principals; else, they shall not be allowed to participate. Participation in the Pre-bid conference is restricted to prospective bidders who have downloaded the Tender Document.

Written queries and / or Registration for participation in the Pre-bid conference must reach the procuring authority latest by 28th February 2022 EOD.

However, participation in the Pre-bid conference is not mandatory. If a bidder chooses not to (or fails to) participate in the Pre-bid conference or does not submit a written query, it shall be assumed that they have no issues regarding the techno-commercial conditions.

Accordingly, eligible bidders are hereby requested to kindly attend the said meeting in compliance with the above.

Jute Commissioner

Authorization for Attending Pre-bid Conference.

(On Company / Firm Official Letter Head)

Bidder's Name _____

[Address and Contact Details]

Bidder's Reference No. _____ Date.....

To

The Jute Commissioner

Office of Jute Commissioner,

CGO Complex, DF Block, E&F Wing, 4th Floor

Salt lake, Kolkata - 700064

[Ref: Tender No. Jute (T)-6/1/297/16-I dated 02.02.2022; E-Tender for Empanelment of Inspection Agency for Inspection of B-Twill Jute Bags

Subject: Authorization for attending Pre-bid Conference on _____ (date).

Following persons are hereby authorized to attend the Pre-bid Conference for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below.

Sr.	Name	Government Photo ID Type/ Number
I.		
II.		
Alternate Representative		

Note:

1. Maximum of two representatives (carrying valid Government photo IDs) shall be permitted to attend the Pre-bid opening. An alternate representative shall be permitted when regular representatives are not able to attend.
2. Permission to enter the hall where the pre-bid conference is conducted may be refused if authorization as prescribed above is not submitted.

Signatures of bidder Or Officer authorized to sign the bid Documents on behalf of the bidder
[Name & address of Bidder and seal of company]