No. Jute (Stat)/7/86 26th April 2018

To,

All Jute Mills

Sub: Submission of Statistics for 2017 Calendar Year

You are directed to furnish data of your mill, unit-wise if any, for 2017 calendar year, as per the format attached within 7th May 2018 (Monday). Care should be taken in filling up the information. Once submitted, the data would be assumed to be final and no alteration would be allowed. This data would be used in compiling allocation ratios.

If the proforma are not received by 7th May 2018 (Monday), this office would proceed to assess capacities of respective mills without waiting for any inputs from the mill.

Yours faithfully

(Lopa Banerjee)
Deputy Director (Executive & Financial)
Email: lopadaisical@gmail.com
Ph: (033) 23376967/Mob: 8902217335

Encl. As stated above
# Production Statistics

**Mill:**

<table>
<thead>
<tr>
<th>Year</th>
<th>Sacking</th>
<th>Hessian</th>
<th>Yarn</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Production as per RG 1**
- **Despatch (MT)**
- **Value of Despatch (Rs. Lakh)**
- **Quantity Purchased from Outside and included in RGI production declared above (Row 1)**
- **Electricity Consumption (Units)**
- **Period of Strike/Lockout/Suspension of work in 2017**

**Notes:**
- All data for a calendar year must be compiled on the basis of RGI register maintained by the jute mill.
- The electricity consumption (only for the mill) should also be compiled for the calendar year based on energy bills (copies of which must be provided).
- In case of mills outside West Bengal, the units generated by the mill may be added along with supporting documents.
- If mill has any "Other" product, such products may be dealt with as follows:
  1. CBC and other Jute Diversified Products may be added to Hessian production.
  2. Soil Savers and other geotextiles may be added to sacking production.
  3. Sacking Cloth / Sheet to be included in Sacking production / purchase and Hessian Sheet / Bags to be included in Hessian production / purchase.
- Period of strikes/lockouts/suspension of work should be supported by documents.
- This office shall carry out sample checks on data. Care should be taken to fill up the data. Errors would be viewed seriously.
- The statement shall be signed by the President/CEO of the mill or a Director authorised to do so.

**Signature:**

**Name:**

**Designation:**

**E-mail ID:**
Part B

Quality Control Infrastructure in Mill

Name of the Unit:
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................

Name of the Quality Control Officer:
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Qualification of the Quality Control Officer:
........................................................................................................................................

Total Experience of the Quality Control Officer: ........................................( in same mill )
.................................................................................................................................(Total career)

Equipments Available in the Quality Control Laboratory of the Mill:
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........................................................................................................................................
........................................................................................................................................
........................................................................................................................................

Name of the Quality Control Staffs Available in the Mill along with their Qualification: