



GOVERNMENT OF INDIA  
MINISTRY OF TEXTILES  
OFFICE OF THE JUTE COMMISSIONER  
3<sup>RD</sup> MSO BUILDING, E & F WING, CGO COMPLEX, 4<sup>TH</sup> FLOOR  
DF BLOCK, SECTOR-I, SALT LAKE CITY, KOLKATA-700064

No. Jute (Stat)/7/86

26<sup>th</sup> April 2018

To,  
All Jute Mills

**Sub : Submission of Statistics for 2017 Calendar Year**

You are directed to furnish data of your mill, unit-wise if any, for 2017 calendar year, as per the format attached within 7<sup>th</sup> May 2018 (Monday). Care should be taken in filing up the information. Once submitted, the data would be assumed to be final and no alteration would be allowed. This data would be used in compiling allocation ratios.

If the proforma are not received by 7<sup>th</sup> May 2018 (Monday), this office would proceed to assess capacities of respective mills without waiting for any inputs from the mill.

Yours faithfully

(Lopa Banerjee)

Deputy Director (Executive & Financial)

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Ph: (033) 23376967/Mob: 8902217335

Encl. As stated above

## Production Statistics

Mill :	2017			
	Sacking	Hessian	Yarn	Total
Production as per RG 1				
Despatch (MT)				
Value of Despatch (Rs. Lakh)				
Quantity Purchased from Outside and included in RG1 production declared above (Row 1)				
Electricity Consumption (Units)				
Period of Strike/Lockout/Suspension of work in 2017				

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**Notes:**

- All data for a calendar year must be compiled on the basis of RG1 register maintained by the jute mill.
- The electricity consumption (only for the mill) should also be compiled for the calendar year based on energy bills (copies of which must be provided).
- In case of mills outside West Bengal, the units generated by the mill may be added along with supporting documents.
- If mill has any "Other" product, such products may be dealt with as follows:
  - (a) CBC and other Jute Diversified Products may be added to Hessian production.
  - (b) Soil Savers and other geotextiles may be added to sacking production.
  - (c) Sacking Cloth / Sheet to be included in Sacking production / purchase and Hessian Sheet / Bags to be included in Hessian production / purchase.
- Period of strikes/lockouts/Suspension of work should be supported by documents.
- This office shall carry out sample checks on data. Care should be taken to fill up the data. Errors would be viewed seriously.
- The statement should be signed by President/ CEO of the mill or a Director authorised to do so.

**Signature**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**e-mail ID:** \_\_\_\_\_

## Part B

### Quality Control Infrastructure in Mill

Name of the Unit :

.....  
.....  
.....

Name of the Quality Control Officer:

.....

Qualification of the Quality Control  
Officer:.....

Total Experience of the Quality Control Officer.....( in same mill )

.....(Total career)

Equipments Available in the Quality Control Laboratory of the Mill :

.....  
.....  
.....

Name of the Quality Control Staffs Available in the Mill along with their Qualification:

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