Government of India
Ministry of Textiles
OFFICE OF THE JUTE COMMISSIONER
CGO Complex, 3rd MSO Building, E & F Wings, DF BLOCK,
4th Floor, Sector-I, Salt Lake City, Kolkata – 700064

No. Jute (Mktg)/106/ 2018                         Dated: 24-12-2018

To
(All traders/dealers/agencies of raw jute)

Sub: Submission of fortnightly returns.

Sir,

With a view to monitor the raw jute position, you are directed under clause 9 of the Jute and Jute Textiles Control Order, 2016 to submit fortnightly return in the attached form (Annexure- I) in respect of stocks, deliveries, etc of raw jute positively every alternate Monday by fax on Numbers 033-23376972/73 and 23376974 or by speed/registered post or by email (jcoffice@jutecomm.gov.in).

Yours faithfully,

(Moloy Chandan Chakrabortty)
Jute Commissioner
Return for reporting details of purchase, sale and stock of raw jute for the fortnight ending

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Particulars</th>
<th>Quantity (In: Quintal)</th>
<th>Grades</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Opening Stock</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Purchases</td>
<td></td>
<td></td>
<td></td>
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<td>3.</td>
<td>Sales</td>
<td></td>
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</tr>
<tr>
<td>4.</td>
<td>Closing Stock</td>
<td></td>
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</tbody>
</table>

I/We solemnly declare that the above statement is true and correct to the best of my / our knowledge and belief.

Signature ................................

Name in Block Letters ..................

Designation .............................

Name of the dealer/trader/agency and Address ..........................

Registration No. allotted by JC office ................................