

भारत सरकार  
वस्त्र मंत्रालय  
पटसन आयुक्त का कार्यालय,  
सी.जी.ओ. कॉम्प्लेक्स, ई एवं एफ विंग,  
चतुर्थ तल, डी एफ ब्लॉक, सेक्टर-1, साल्टलेक  
सिटी, कोलकाता - 700 064.



Government of India  
Ministry of Textiles  
Office of the Jute Commissioner  
CGO Complex, E & F Wing,  
4<sup>th</sup> Floor, DF-Block, Sector-I,  
Salt Lake City,  
Kolkata - 700 064.

No Jute(CA)/11/86-VI

Dated: 16<sup>th</sup> July, 2019.

To  
The Managing Director/Chief Executive,

Sub:- To furnish information on Factory License, BIS License & Workers for the financial year 2018-19 (updated 31.03.2019) – reg..

Sir,

In continuation to this office letter of even No. dated 15.02.2019 on the captioned subject, you are requested to submit the following document/information for the financial year 2018-19 (updated 31.03.2019) urgently:

- (i) **Valid License** for the current financial year under the Factories Act.
- (ii) **Bureau of Indian Standards** for manufacture of B.Twill Jute Bag.
- (iii) **Total Workers** position (Permanent, Casual, Spl.Budli, Budli, Temporary, Apprentices, New Entrants etc.) as on 31.03.2019.

Since the PCOs are received by the mills, they are required to submit the latest information as above (upto 31.03.2019) urgently.

Yours faithfully,

(Sujit Pal)  
Director (Cost)

Copy to

The Chairman, IJMA, Royal Exchange, 6, Netaji Subhas Road, Kolkata-700001 requesting to arrange with the mills for submission of the above documents urgently.