No. Jute (Mktg)/106/2018

Dated: 29-11-2019

To
(All traders/dealers/agencies of raw jute)

Sub: Submission of fortnightly returns.

Sir,

With a view to monitor the raw jute position, you are directed under clause 9 of the Jute and Jute Textiles Control Order, 2016 to submit fortnightly return in the attached form (Annexure- I) in respect of stocks, deliveries, etc of raw jute positively every alternate Monday by fax on Numbers 033-23376972/73 and 23376974 or by speed/registered post or by email (jcoffice@jutecomm.gov.in).

Yours faithfully,

(Moloy Chandan Chakrabortty)
Jute Commissioner
<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Particulars</th>
<th>Quantity (In: Quintal)</th>
<th>Grades</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Opening Stock</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>2.</td>
<td>Purchases</td>
<td></td>
<td></td>
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<td>3.</td>
<td>Sales</td>
<td></td>
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<tr>
<td>4.</td>
<td>Closing Stock</td>
<td></td>
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</tbody>
</table>

I/We solemnly declare that the above statement is true and correct to the best of my / our knowledge and belief.

Signature ..........................

Name in Block Letters ...............

Designation ..........................

Name of the dealer/trader/agency and Address ..........................

..........................................................